



# VIACON

Constructing connections.  
Consciously.

## Backoffice coordinator with financial background

ViaCon Denmark is looking for a Backoffice coordinator with financial background to join our team in Horsens. This diverse role includes managing financial administration within the company as well as supporting our passionate sales team ensuring smooth operations and customer satisfaction.

### Your tasks:

- Manage day-to-day accounting and financial administration
- Responsible for accounts payable, accounts receivable and customer invoicing
- Ensure compliance with VAT and financial regulations in DK
- Prepare and process quotations & sales and purchase orders
- Handle and coordinate customer inquiries and follow up on orders
- Maintain ERP systems and update client information in Business central
- Organising freight
- Provide the sales team with ad hoc back-office support
- Office coordination

### Who are we looking for:

- Solid finance and accounting skills, preferably experience handling financial administration and administrative tasks independently in a smaller company
- Strong coordination skills and an eye for details and accuracy
- Commercial mindset and independent working approach
- Confident user in Excel and ERP software and Business Central
- Good communicator, able to communicate fluently in Danish and English

### What we can offer:

- An interesting and diverse position in a successful company in the infrastructure sector
- A dynamic work environment with nice colleagues and being part of an international network
- The opportunity to develop your skills and take on more responsibility according to your experience and interests
- ViaCon offers a hybrid work model.

For more information about the position, please contact Kent Hoggins, General Manager, +45 30503285  
Send your application and CV no later than 15<sup>th</sup> March 2026 to [viacon@viacon.dk](mailto:viacon@viacon.dk)

*ViaCon is a leader in infrastructure construction solutions. Built on strong Nordic roots, ViaCon embodies a practical, human perspective that brings together technology and verifiable sustainability. The long-term view defines our vision, and by driving smart, future-friendly construction solutions for bridges and culverts, geotechnical and stormwater solutions, we will continue to shape and lead our industry*